



Offshore Norge

Training curriculum

Basic safety and emergency preparedness
refresher course

Version no: 5
Date: 9 April 2021

FOREWORD

This training curriculum has been compiled for course providers approved by Offshore Norge to provide the basic safety and emergency response refresher course.

The training is intended to provide competence on basis safety and emergency response offshore.

In this context, competence means *the ability to perform tasks and master complex challenges*.

The contact for this training curriculum in Offshore Norge is the manager, expertise development.

Offshore Norge training curricula are owned by Offshore Norge.

See [Offshore Norge 002 Recommended guidelines for safety and emergency preparedness training](#) and requirements for safety and emergency response training.

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1 INTRODUCTION

1.1 Purpose

This training curriculum describes requirements for the content and execution of the basic safety and emergency response refresher course.

The training is designed to provide competence on:

- risk understanding and barriers
- first aid
- helicopter evacuation
- fire-fighting
- means of evacuation
- using a survival suit in the sea

1.2 Learning outcomes

After completing the training, the participant must be able to:

- describe risk factors and identify barriers
- contribute to increased safety on offshore facilities
- perform life-saving first aid
- evacuate from a helicopter
- prevent fires from starting and extinguish minor fires
- evacuate from offshore facilities by escape chute and liferaft
- use a survival suit in the sea

1.3 Target group

The target group for the training is everyone due to stay on facilities on the Norwegian continental shelf (NCS).

1.4 Refresher frequency

The training must be repeated every 48th month by everyone due to stay on facilities on the NCS.

Personnel who have not completed the basic safety refresher course within the past four years must take the refresher course before travelling offshore.

Personnel who have not completed the basic safety refresher course in the past eight years before travelling offshore must repeat the basic safety and emergency preparedness course.

Chapter 3.3, [Offshore Norge 002 Recommended guidelines for safety and emergency preparedness training](#)

2 CONTENT

2.1 Parameters for conducting the course

Teaching at the course centres must reflect a good safety culture.

Practical exercises: one instructor per six course participants
one instructor per course participant during helicopter evacuation

Duration of the course is two days.

A minimum of 12 hours of practical exercises.

- One course day is eight hours with a minimum of six hours of effective training
- One hour is 60 minutes

The e-learning must contain all the theoretical competence objectives in the training curriculum, which is the following competence objectives: 1.1, 1.2, 1.3, 1.4, 2.3, 3.2, 3.3, 3.4, 4.1, 4.2, 5.2 and 6.3.

During practical exercises, the instructor will observe the participants and give immediate feedback, and time must be allotted for feedback and guidance after the exercise is over.

2.2 Teaching materials

Teaching materials used during the course must be tailored to the competence objectives specified in this training curriculum.

2.3 Prior knowledge

Basic safety and emergency preparedness course or STCW basic safety training (STCW A-V/1) approved by a national maritime authority or OPITO 5700 - Basic Offshore Safety Induction and Emergency Training (BOSIET) with Emergency Breathing System (EBS)/OPITO 5858 - Further Offshore Emergency Training (FOET) with Emergency Breathing System (EBS).

Certified maritime personnel who have completed the helicopter underwater escape training (Huet) at an Offshore Norge certified course provider during the past 60 months do not need to take topic 3.0 on helicopter evacuation.

2.4 Facilities and equipment

The training can be conducted through classroom teaching, e-learning, simulator use and use of other appropriate facilities and equipment.

2.5 Training curriculum

Participants must be given an introduction before the course starts which reviews the purpose of the course, assessments, the timetable and safety measures.

See the training curriculum set out in table 1 below.

Table 1: Training curriculum

Topic 1.0 RISK UNDERSTANDING AND BARRIERS				
Competence objectives After completing the training, the participant will be able to:	Specification of competence objectives	Method	Learning environment	References
1.1 Describe which types of risk can arise offshore	The participant must be able to; <ul style="list-style-type: none"> describe the risk provide examples of offshore risks describe typical conditions/near misses/injuries/ damage and accidents which can occur offshore 	Practical exercise Exchange of experience		
1.2 Identify barriers	The participant must be able to identify barriers; <ul style="list-style-type: none"> organisational operational technical 	Practical exercise		
1.3 Describe the consequences of breaching barriers	The participant must be able to describe various barrier breaches and their potential consequences.	Group sessions Discussion Exchange of experience		Maersk Interceptor accident

Topic	1.0 RISK UNDERSTANDING AND BARRIERS				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
1.4 Describe security incidents and their prevention		<p>The participant must be able to describe;</p> <ul style="list-style-type: none">the difference between safety and security incidentsdefinitions of safety and securitypossible security threats<ul style="list-style-type: none">terrorismsabotageespionageinformation theftcybercrimeactivismNotifying and reporting of security incidents <p>The participant must be able to describe how security incidents are prevented;</p> <ul style="list-style-type: none">Barriers<ul style="list-style-type: none">heliport<ul style="list-style-type: none">alcohol and prohibited substancesmental instabilitysupply chain	<p>Theory lesson(s)</p> <p>Group discussion with minimum of two assignments</p>	Classroom	Training materials developed by Offshore Norge

Topic	2.0 FIRST AID				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
2.1 Assess level of consciousness	The participant must be able to determine and report the level of consciousness; <ul style="list-style-type: none">• awake• responding to questions• reacting to pain• no reaction to pain	Practical exercise	Classroom	Norwegian electronic medical handbook Norwegian handbook of emergency medicine	
2.2 Perform basic cardiopulmonary resuscitation (BCPR)	The participant must know; <ul style="list-style-type: none">• criteria for initiating BCPR<ul style="list-style-type: none">○ unconscious person with abnormal breathing• how to perform BCPR<ul style="list-style-type: none">○ check consciousness○ check breathing with open airway○ call help/notify○ train on resuscitation (mouth-to-mouth and use of pocket mask)○ train with compressions○ how to place in the recovery position	Practical exercises in accordance with national guidelines for BCPR (Norwegian Resuscitation Council) Group sessions		The Norwegian Resuscitation Council Guidelines - basic CPR adults	
2.3 Describe the most important first-aid treatments if acute heart disease is suspected	The participant must be able to describe first-aid measures in the event of chest pains and to recognise symptoms of acute heart disease; <ul style="list-style-type: none">• radiating chest pain• breathing difficulties and severe pain in stomach region• crushing feeling in the chest and pain in the upper back area• chest pain which improves with rest• Sudden feeling of exhaustion, feeling of fatigue	Theory lesson(s) E-learning Practical exercise	Classroom	Follow the Norwegian basic first aid course's instructor guidelines when conducting the course	

Topic	2.0 FIRST AID				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
2.4 Halt external bleeding		The participant must be able to halt external bleeding by <ul style="list-style-type: none">• compressing the wound• elevating the wound• making a pressure dressing	Practical exercise with the aid of pointer	Classroom/ practice area	

Topic	3.0 HELICOPTER EVACUATION				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
3.1 Demonstrate behaviour in the event of prepared/controlled and unexpected emergency landing in the sea		The participant must be able to do the five-point preparation; <ul style="list-style-type: none">• secure loose objects• suit (correct dress)• check seat belt• reorientation• adopt brace position	Practical exercise Demonstration	Pool/sea	
3.2 Describe behaviour after an emergency landing on the sea when the helicopter is floating the right way up		The participant must be able to describe the procedure; <ul style="list-style-type: none">• release the nearest escape route• establish emergency breathing system (EBS)• establish reference point (window and valve)• remain seated with seat belt fastened and await crew orders• when evacuating, concentrate on reference points	Practical exercise Demonstration	Pool/sea	
3.3 Describe behaviour when evacuating a helicopter under water		The participant must be able to describe the significance of; <ul style="list-style-type: none">• activating the EBS• use of reference points• correct evacuation The participant must be able to describe the procedure for/recommended approach to; <ul style="list-style-type: none">• activation of EBS• reference points• evacuation	Practical exercise Demonstration	Pool/sea	

<p>3.4</p> <p>Describe risks posed by an emergency landing on the sea</p>	<p>Participants must be able to describe;</p> <ul style="list-style-type: none"> risks before an emergency landing <ul style="list-style-type: none"> lack of information from pilots vibration lack of time to prepare risks during an emergency landing; <ul style="list-style-type: none"> injuries to personnel from hard landing on the sea/land water intrusion with emergency landing on the sea helicopter overturns risks after emergency landing/evacuation; <ul style="list-style-type: none"> water intrusion in helicopter cold gasp effect from failure to close suit zip hypothermia helicopter fuel on the sea surface fire 	<p>Practical exercise Demonstration</p>	<p>Classroom</p>	
<p>3.5</p> <p>Using the EBS</p>	<p>The participant must be able to demonstrate and describe the main points in using the EBS;</p> <ul style="list-style-type: none"> readying breathing technique limitations <p>The participant must undertake water familiarisation by doing exercises 1-4 before evacuation from the simulator.</p> <ul style="list-style-type: none"> exercise 1: Hold breath for 10 seconds. exercise 2: Use the EBS with face in the water, 20 secs minimum, 30 secs maximum. exercise 3: Use the EBS with face in water while pulling along on a rope. exercise 4: use the EBS in an overturned helicopter, 10 secs minimum, 20 secs maximum. 	<p>Practical exercise Demonstration</p>	<p>Pool/sea</p>	<p>Brooks, Dr C J and Cunningham, W F (1978), <i>Helicopter Underwater Escape Trainees</i></p>

<p>3.6</p> <p>Evacuation from helicopter/simulator</p>	<p>The participant must evacuate from a helicopter/simulator as a practical exercise;</p> <ul style="list-style-type: none"> • exercise 1: Emergency landing on the “sea”, helicopter stops on the surface, window removed, EBS established, helicopter sinks straight down (with stop). • exercise 2: Emergency landing on the “sea”, helicopter stops on the surface, window removed, ESB established, helicopter rotates 180 degrees (with stop). • exercise 3: Emergency landing on the “sea”, helicopter stops on the surface, ESB established, window removed under water, helicopter rotates 180 degrees (with stop). • exercise 4: Emergency landing on the “sea”, helicopter moves forward slowly when it hits the water, window removed, ESB not used, helicopter rotates 180 degrees (with stop). 	<p>Practical exercise</p> <p>Practical exercise in connection with helicopter capsize: one instructor per student inside the helicopter simulator</p>	<p>Pool/sea</p>	<p>Mills, A M and Muir, H (1999), <i>Development of training standard for underwater survival</i>. Technical report prepared for Shell Oil.</p>
<p>3.7</p> <p>Prepare the helicopter raft for use on the sea</p>	<p>The participant must be able to prepare the helicopter raft for use on the sea;</p> <ul style="list-style-type: none"> • demonstration of raising the raft cover • review and demonstration of the raft’s equipment. 	<p>Practical exercise</p> <p>Demonstration</p> <p>Group sessions</p>		

Topic	4.0 FIRE PROTECTION				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
4.1 Describe the risks of poisoning posed by gas inhalation		The participant must be able to describe; <ul style="list-style-type: none">poisoning hazardsconflagration gasesincomplete combustionnarcotic effectuse of protective equipment	Practical exercise Demonstration	Fire drill field	
4.2 Describe the use of respirators and demonstrate evacuation in conditions with poor visibility		The participant must be able to describe; <ul style="list-style-type: none">why one should familiarise oneself with emergency exits and escape routeswhere respirators and escape masks are used The participant must be able to evacuate in conditions of poor visibility over a distance of at least 20 metres with various obstacles.	Practical exercise	Classroom/ fire drill field	

Topic	4.0 FIRE PROTECTION			
Competence objectives After completing the training, the participant will be able to:	Specification of competence objectives	Method	Learning environment	References
4.3 Extinguish small fires with the aid of various extinguishing techniques	<p>The participant must be able to describe;</p> <ul style="list-style-type: none">• areas of application and extinguishing effect of the various extinguishing appliances• how different types of fires call for different extinguishing appliances, methods and application techniques• the capacity, capabilities and limits of the appliances <p>The participant must be able to outline the order of priority;</p> <ul style="list-style-type: none">• own safety• notify• secure• rescue• extinguish <p>The participant must be able to extinguish an early fire in flammable fluid with the use of;</p> <ul style="list-style-type: none">• powder• CO₂• foam	<p>Minimum of one exercise per student using powder extinguisher.</p> <p>Minimum of one exercise per student with CO₂ extinguisher.</p> <p>Minimum of one exercise per student using foam extinguisher.</p> <p>Demonstrations:</p> <ul style="list-style-type: none">- use of fire blanket- fire in grease pot- electrical fire- powder apparatus against fibre fire- fire hose against fibre fire- foam apparatus against liquid fire		

Topic	5.0 MEANS OF EVACUATION			
Competence objectives After completing the training, the participant will be able to:	Specification of competence objectives	Method	Learning environment	References
5.1 Evacuate via escape chute	<p>The participant must be able to describe deployment of the escape chute.</p> <p>The participant must be able to evacuate via the escape chute;</p> <ul style="list-style-type: none">• evacuate at least twice<ul style="list-style-type: none">○ second time walk down the final cell on the outside. <p>The participant must be able to describe preparing an evacuation raft for taking people aboard from the base of an escape chute.</p>	Demonstration Practical exercise	The escape chute must have at least five cells	
5.2 Describe evacuation with davit-launched raft	<p>The participant must be able to describe;</p> <ul style="list-style-type: none">• principles and method for deploying the davit-launched raft• inflation• preparing• entering• weight distribution• lowering• how to behave during lowering of davit-launched raft	Theory lesson(s) E-learning Demonstration		
5.3 Board a raft from the sea	<p>The participant must be able to board from the sea with;</p> <ul style="list-style-type: none">• a boarding platform and/or ladder• the correct technique for boarding individually or with help from other participants	Practical exercise	Pool/sea	

Topic	5.0 MEANS OF EVACUATION			
Competence objectives After completing the training, the participant will be able to:	Specification of competence objectives	Method	Learning environment	References
5.4 Prepare the raft for use in the sea	The participant must be able to prepare the raft by; <ul style="list-style-type: none">• stabilising it, deploying the sea anchor and positioning personnel on the side towards the sea anchor• preventing hypothermia – clarify: close hatches, drain out water, inflate air in double bottom• using the right method to recover people from the• identifying its emergency equipment: distress flares, first-aid kit	Practical exercise Group sessions	Pool/sea	
5.5 Turn a capsized raft right-side-up	The participant must be able to right a capsized raft; <ul style="list-style-type: none">• describe the method for turning a capsized raft right-side-up• collectively turn a capsized raft right-side-up	Group of no more than six people	Pool/sea Use a raft accommodatin g at least 12 people	

Topic	6.0 USING A SURVIVAL SUIT IN THE SEA				
Competence objectives After completing the training, the participant will be able to:		Specification of competence objectives	Method	Learning environment	References
6.1 Use their survival suit as an item of rescue equipment		<p>The participant must be able to use the survival suit;</p> <ul style="list-style-type: none">• put on the suit• self-check that it is put on correctly• use the suit’s equipment and functions• check the camera• check the suit: zipper, visor, gloves, buddy line. <p>The participant must be familiar with the techniques for wearing a survival suit in the sea;</p> <ul style="list-style-type: none">• tread water, turn from back or stomach to upright position and move nine metres, as well as change direction• various techniques while wearing a survival suit<ul style="list-style-type: none">○ chain (lie in a row against the wind)○ buddy line in snake.	Practical exercise	<p>Waves: the required height in a pool is about 0.5 metres.</p> <p>Wind: 10 m/s<</p> <p>Sea spray: deluge, hose with spray nozzle or similar</p>	Manufacturer’s manual/ recommendations
6.2 Drop into the sea from a height		<p>The participant must be able to drop into the sea from a height;</p> <ul style="list-style-type: none">• describe various opportunities available for getting to the sea surface• be able to use the correct technique for leaping from a considerable height by jumping into the sea with a minimum drop of one metre.	Practical exercise	<p>Sea/pool</p> <p>Maximum jump height is two metres</p>	
6.3 Describe retrieval by helicopter from the sea/raft		<p>The participant must be able to describe;</p> <ul style="list-style-type: none">• how to act on orders• handling a guideline• preparing for retrieval.			

3 ASSESSMENT AND DOCUMENTATION OF TRAINING

3.1 Assessment

The participant must be assessed during all practical exercises.

Should the participant fail the practical exercise, they must be given a reason.

Personnel can obtain exemption for Huet when taking the safety course refresher.
Chapter 3.3, [Offshore Norge 002 Recommended guidelines for safety and emergency preparedness training](#)

Should the participant be assessed as falling short of the competence objectives, the participant must be failed.

3.2 Documentation

A course certificate must be issued on passing the course.

Course participants who fail to complete competence objective 3.6 Evacuation from helicopter/simulator can have their certificate endorsed with an N notation.

Personnel who have obtained exemption for Huet when taking the safety course refresher will be issued with a certificate endorsed with GSK-N. This course certificate is only valid on the NCS.

The course certificate expires on the last day of the 48th month since the latest course was completed.

3.3 Documentation for certified maritime personnel.

A course certificate must be issued on passing the course.

If the course participant has completed Huet earlier, the safety course refresher will be backdated to the date when Huet was completed.

The course certificate expires on the last day of the 48th month since the most recent course was completed.

4 REVISIONS

The following revisions have been made to this document:

Revisions:	Date:
<p>Version no 5:</p> <p><u>Chapter 2.1 Parameters for conducting the course:</u></p> <p>Added section on requirements when using e-learning.</p> <p><u>Chapter 2.3 Prior knowledge:</u></p> <p>Added "OPITO 5700 - Basic Offshore Safety Induction and Emergency Training (BOSIET) with Emergency Breathing System (EBS)/OPITO 5858 - Further Offshore Emergency Training (FOET) with Emergency Breathing System (EBS)."</p> <p><u>Topic 1.0 Risk understanding and barriers:</u></p> <p>Competence objective 1.2 changed bullet point under specification.</p> <p>Competence objective 1.3 changed reference.</p> <p>Competence objective 1.4 fifth bullet point changed and sixth bullet point added under specification. Added two bullet points on barriers, helicopter under specification. Added "minimum of 2 assignments" on methods. Added learning environment.</p> <p><u>Topic 2.0 First aid:</u></p> <p>Competence objective 2.2 changed reference.</p> <p><u>Topic 4.0 Fire protection:</u></p> <p>Competence objective 4.3 added new bullet point under "the participant must be able to outline the order of priority" and new bullet point under "the participant must be able to extinguish an early fire in flammable fluid with the use of" under specification. Method changed from "minimum of two exercises per student" to "minimum of one exercise per student". Foam added as extinguishing agent.</p> <p><u>Topic 5.0 Means of evacuation:</u></p> <p>Competence objective 5.1 changed final paragraph under</p>	<p>9 April 2021</p>

<p>specification from "the participant must be able to describe Inflating and attaching the evacuation raft on the sea" to "the participant must be able to describe preparing an evacuation raft for taking people aboard from the base of an escape chute".</p> <p><u>Topic 6.0 Using a survival suit in the sea:</u></p> <p>Competence objective 6.1 removed requirement for wave heights in the sea. Removed water temperature from learning environment. Added method.</p>	
<p>Version no 4:</p> <p><u>Chapter 2.3 Prior knowledge:</u></p> <p>Changed to that everyone with STCW basic safety and emergency preparedness (STCW-A-VI/1) can complete GSK refresher course.</p>	20 December 2018
<p>Version no 3:</p> <p><u>Chapter 2.3 Prior knowledge:</u></p> <p>STCW added.</p> <p><u>Chapter 3.3 Documentation for certified maritime personnel:</u></p> <p>New chapter.</p>	26 January 2018
<p>Version no 2:</p> <p><u>Chapters 1.1 Purpose and 1.2 Learning outcomes</u>, amended final bullet point in both chapters.</p> <p><u>Topic 1.0 Risk understanding and barriers:</u></p> <p>Competence objective 1.4 on security is a new competence objective.</p> <p><u>Topic 3.0 Helicopter evacuation:</u></p> <p>Competence objective 3.3, improved language for specification</p> <p>Competence objective 3.4, expanded on specification of the competence objective by adding further descriptions of the three existing bullet points.</p> <p>Competence objective 3.5, amended final bullet point under</p>	7 September 2017

<p>specification.</p> <p><u>Topic 4.0 Fire protection:</u></p> <p>Transferred from topic 6 to topic 4.</p> <p><u>Topic 5.0 Means of evacuation:</u></p> <p>Competence objective 5.1, amended competence objective and specification of competence objective.</p> <p>Competence objective 5.4, improved language for competence objective and specification of competence objective.</p> <p><u>Topic 6.0 Using a survival suit in the sea</u>, changed from “survival techniques in rough seas”, amended description.</p> <p>Competence objective 6.1, improved language for final bullet point under specification of competence objective.</p> <p><u>Chapter 3.2 Documentation:</u></p> <p>Added the sentence: “Course participants who fail to complete competence objective 3.6 Evacuation from helicopter/simulator can have their certificate endorsed with an N notation.”</p>	
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